



P.O. Box 168025  
Sacramento, CA 95816

Providing information technology services to  
California Health and Human Services Agency Departments

## JOB OPPORTUNITY



Arnold Schwarzenegger,  
Governor

**CLASSIFICATION:** Associate Information Systems Analyst  
(Permanent Full-Time)

**POSITION LOCATION:** Health and Human Services Data Center  
Child Welfare Services/Case Management System Project  
3775 North Freeway Blvd.  
Sacramento, CA 95834  
(Free Parking)

DO NOT SUBMIT APPLICATIONS TO THIS LOCATION

**SALARY:** \$4316 - \$5247

### Duties/Responsibilities:

Under the general direction of the Data Progressing Manager I (DPM I) of the Operations/Application Test Support Unit, the Associate Information Systems Analyst (AISA) is responsible for the testing of application maintenance and interim releases prior to the code being deployed to the production environment statewide. Duties include but are not limited to the develop and document test plans and scripts, and execute testing on new CWS/CMS application software in order to validate the effectiveness of software changes and the stability of the system; test business rules and document any failure in report form for Management's review; track the content of CWS/CMS application releases; provide oversight of the vendor's test activities including analysis of the adequacy and comprehensiveness of the vendor's test plan and test approach; review the vendor's test scripts for adequacy and comprehensiveness in relation to the specified application changes.

### Desirable Qualifications:

- Knowledge of Child Welfare Services Program requirements and practice in the county business environment.
- Familiarity with the Child Welfare Services Case Management System application.
- Knowledge of Microsoft Office Professional Software Suite.
- Experience in making presentations to large groups.
- Ability to work effectively on a team.
- Familiarity with the requirements of a SACWIS.



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- Knowledge of tracking software, such as Lotus Notes.

### **Who May Apply:**

- Current State employees who are at or have lateral transfer eligibility to the Associate Information Systems Analyst classification.
- Persons who have list eligibility. (Please indicate that you have list eligibility for this classification on your application.)
- SROA/Surplus candidates are encouraged to apply. (Please indicate on your application that you are a SROA/Surplus candidate.)

Inquiries regarding this position may be directed to Jerry Cox at (916) 263-1124.

**Please reference RPA# 05-052 on your application. APPLICATIONS RECEIVED WITHOUT RPA #05-052 REFERENCED WILL BE CONSIDERED INCOMPLETE AND WILL NOT BE ACCEPTED FOR THIS POSITION.**

### **How to Apply:**

Submit a State of California application STD 678.

**Final Filing Date:** Until filled

### **Submit applications/resumes to:**

Health and Human Services Data Center  
Human Resources Branch  
P.O. Box 168025  
Sacramento, CA 95816

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AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE, OR SEXUAL ORIENTATION.